## new client onboarding packet



## data request

epiphanycommunityservices.com

419-402-4270 | Swanton, OH

To get the ball rolling with the evaluation process, we would like you to send the following information. All information should be sent to your Evaluator and the Project Coordinator.

If you have any questions please contact your Evaluator or Project Coordinator.

*if applicable
Organization Documents
Funded Grant Narrative(s)*  Current Logic Models, if created  Core Measure Data (other survey data), if collected  Action Plans  Coalition Logo  List of upcoming organization/coalition meetings  Final scoring rubric with comments* (may need to request)
Information Needed for Reach Collaboration
List of names and emails of those who need access/training for Reach Collaboration  List of Media Outlets for the following types of media:  - Television  - Radio  - Newspaper  - Digital Media (social media, website, etc.)  List of Coalition Committees and/or Workgroups  List of all Funding Sources

