

This form is designed as a template, be sure update to fit your specific coalition needs.

REACH Accomplishment/Output Tracking Form

Event: _____

Date: _____

Description:

Check all output types to be entered:

☐ Community Change

☐ Services Provided

☐ Resource Generated

☐ Community Action

☐ Media

Community Change

Please describe how this resulted in new and modified policies, practices or programs:

Community Action

Please describe how this is working towards a community change which is new or modified:

Resources Generated

Resources Generated captures the acquisition of funds for coalition project and initiatives. Typically, resources are generated through grants, donations, gift in-kind, or volunteer hours.

Volunteer	In-Kind	Cash	Will Be Used For
Number of Hours: _____	In-Kind Value: _____	Cash Amount: _____	<input type="checkbox"/> Communication
Volunteer Rate: _____	Donated by: _____	Source: _____	<input type="checkbox"/> Personnel
			<input type="checkbox"/> Space
			<input type="checkbox"/> Supplies
			<input type="checkbox"/> Technology
			<input type="checkbox"/> Training
			<input type="checkbox"/> Transportation

Please describe when resource was received and how it will further the goals and objectives of the coalition:

Service Provided

Services are those events that encompass two-way communication such as skill building activities and opportunities. Services typically record the number of participants and the length (hours) of service. When a service is conducted for the first time, it should also be recorded as a community change.

Type of Service	Number Served	Date Provided	Length of Service Provided
<input type="checkbox"/> Capacity Building	_____	_____	_____
<input type="checkbox"/> Preventative	_____	_____	_____

Please describe how this service furthered the goals and objectives of the coalition:

This form is designed as a template, be sure update to fit your specific coalition needs.

Media

Type of Service	Name of Media	Impressions
<input type="checkbox"/> Billboard <input type="checkbox"/> Newsletter/Flyer		
<input type="checkbox"/> Newspaper <input type="checkbox"/> Internet		
<input type="checkbox"/> Radio <input type="checkbox"/> Television		
Other:		

Please describe how this media furthered the goals and objectives of the coalition:

Problem or Goal Addressed

- | | | |
|-----------------------------------|------------------------------------|----------------------------------|
| <input type="checkbox"/> ATOD | <input type="checkbox"/> Alcohol | <input type="checkbox"/> Tobacco |
| <input type="checkbox"/> Rx Drugs | <input type="checkbox"/> Marijuana | <input type="checkbox"/> Other: |

Risk Factor:

Local Condition:

Strategy:

- | | | |
|--|--|--|
| <input type="checkbox"/> Changing Consequences
(Incentives/Disincentives) | <input type="checkbox"/> Enhancing Skills | <input type="checkbox"/> Providing Support |
| <input type="checkbox"/> Enhancing Access/Reducing
Barriers | <input type="checkbox"/> Modifying/Changing Policies | |
| | <input type="checkbox"/> Physical Design | |
| | <input type="checkbox"/> Providing Information | |

Committee/Workgroup:

- | | | |
|--|--|---|
| <input type="checkbox"/> Executive Committee | <input type="checkbox"/> ATOD Committee | <input type="checkbox"/> Evaluation Committee |
| <input type="checkbox"/> General Coalition | <input type="checkbox"/> Tobacco Committee | <input type="checkbox"/> Youth Task Force |
| <input type="checkbox"/> Rx Drug Committee | <input type="checkbox"/> Marijuana Committee | <input type="checkbox"/> Other: |

Sector Involved:

- | | | |
|--|--|---|
| <input type="checkbox"/> General | <input type="checkbox"/> Government | <input type="checkbox"/> Social Services |
| <input type="checkbox"/> Business | <input type="checkbox"/> Health | <input type="checkbox"/> Substance Abuse Agency |
| <input type="checkbox"/> Civic/Volunteer | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Education | <input type="checkbox"/> Media | <input type="checkbox"/> Youth Serving Agency |
| <input type="checkbox"/> Fraternal/Religious | <input type="checkbox"/> Parents | <input type="checkbox"/> Other: |

Sector Targeted:

- | | | |
|--|--|---|
| <input type="checkbox"/> General | <input type="checkbox"/> Government | <input type="checkbox"/> Social Services |
| <input type="checkbox"/> Business | <input type="checkbox"/> Health | <input type="checkbox"/> Substance Abuse Agency |
| <input type="checkbox"/> Civic/Volunteer | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Education | <input type="checkbox"/> Media | <input type="checkbox"/> Youth Serving Agency |
| <input type="checkbox"/> Fraternal/Religious | <input type="checkbox"/> Parents | <input type="checkbox"/> Other: |

Funding Source/Percent Funded:

- | | | |
|------------------------------|---|---------------------------------|
| <input type="checkbox"/> DFC | <input type="checkbox"/> State Funding | <input type="checkbox"/> Other: |
| | <input type="checkbox"/> County Funding | |

Who Helped: