

Coalition Members Coalition Involvement Agreement

This Agreement between The Coalition and _____ representing
_____ (sector name) shall be from _____ until _____

The purpose of this Memorandum of Understanding is to delineate the relationship between the Coalition and its members, members agencies, and community representation.

The Coalition recognizes all members come to the coalition with differing concerns, needs, abilities, resources, passions and perspectives. We utilize a community consensus building process to identify priorities for action and encourage all members to share and pool their resources and abilities to solve community concerns.

The vision of the Coalition: INSERT

The mission of the Coalition: INSERT

Coalition Member Definitions and Responsibilities: Membership (modify based on coalition membership definition) is open to all community members and service providers who support the vision of the Coalition.

Definitions of Membership include:

- (a) Set policies for staff and programs
- (b) Formulate goals and objectives in compliance with its funding sources
- (c) Oversee the daily operation of its activities and programs
- (d) Direct any _____ Coalition staff and volunteers working on its activities and programs
- (e) Jointly set goals and objectives for staff and volunteers, and negotiate and approve their activities
- (f) Create and follow its strategic plan within the requirements of its funding source
- (g) The Coalition will respect the right of each individual member of the Coalition to hold their own opinions and beliefs

Responsibilities of Membership include: THIS CAN BE/SHOULD BE CUSTOMIZED
BASED ON MEMBER

- (a) Attend _____ number of meetings annually
- (b) Participate in _____ committee
(Access and Availability; Public Awareness & Education; Steering)
- (c) Attend coalition sponsored training, seminars, and community-wide events
- (d) Participate in assessing and analyzing root causes of substance abuse problems in the community
- (e) Participate in on-going logic model development and strategic planning processes

- (f) Participate in on-going refinement of the coalition vision, mission, objectives, goals, and activities
- (g) Ensure clear communication between the sector member's organization and the coalition including providing an alternate member when unable to attend
- (h) Participate in the implementation of multiple strategies across multiple sectors to achieve community change
- (i) Work toward creating population-level change as evidenced by the four core measures
- (j) Participate in sustaining the coalition's vitality, involvement and energy in the community
- (k) Support the overarching principles of cultural competence and ensure its incorporation into the coalition's comprehensive approach

CONFIDENTIALITY

Both parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulation pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this Agreement for any purpose not connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

AMENDMENT

This agreement may be amended by mutual consent of both parties; however, such agreements **MUST BE** in writing and signed by both parties before a notary.

Dated this _____ day of _____, 20____.

Coalition Name and Title (Please Print)

Organization/Agency Leader & Title (Please Print)

Coalition Representative Signature

Organization/Agency Leader Signature