

# 20 Best Practices for Safety at Community Events<sup>1</sup>

## Planning and set up

- Establish non-drinking areas for families and youth
- Establish designated drinking areas where underage youth are not allowed; prohibit people from leaving these particular areas with alcoholic beverages.
- Limit alcohol sponsorship
- Have alcohol-free days/nights
- Establish enforcement procedures for all policies

## Alcohol providers and sellers

- Require alcohol license holder to have liability insurance (check your state laws for specific legal requirements on liability)
- Require responsible beverage service training for alcohol sellers and event coordinators
- Require alcohol sellers to be at least 21 years old
- Require a manager/event organizer to be on duty at the alcohol booth at all times
- Establish age identification checking procedures
- Prohibit drinking by servers
- Require signs indicating the illegality of providing alcohol to minors and obviously intoxicated persons.

## Security

- Establish procedures for handling intoxicated drinkers
- Require that security staff be adequately trained
- Ban alcohol consumption in parking lots and monitor the lots

## Food and Beverage

- Limit cup size to 12 ounces
- Use cups for alcoholic beverages that are easily distinguishable from non-alcoholic beverage cups
- Limit number of servings per person per purchase to one or two at a time

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<sup>1</sup> Retrieved online from [www.epi.umn.edu/alcohol/policy/atevents.shtml](http://www.epi.umn.edu/alcohol/policy/atevents.shtml)

- Stop serving alcohol at least one hour before closing