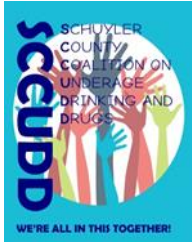


SCCUDD
Schuyler County Coalition on Underage Drinking and Drugs
 106 South Perry Street Watkins Glen, NY 14891
 Phone: 607-535-8140 Fax: 607-535-8157
www.schuylercounty.us/SCCUDD
scph@co.schuyler.ny.us



SCCUDD Project Coordinator Orientation Checklist

Orientation Item	Date Completed	Initials
Complete the Public Health Orientation Checklist		
Complete Coalition 101 training https://youtu.be/p-Fn_RK3EaY		
Complete the Strategic Prevention Framework Basics training https://youtu.be/_NpKWYjv024		
Complete the Seven Behavior Change Strategies training https://youtu.be/yEXRMOE6r24		
Review the Seven Strategies Sheet		
Complete the CADCA Coalition Core Essentials training http://learning.cadca.org/products/1021/coalition-core-essentials		
Review the Project Coordinator Position Guideline and Protocols		
Review the SCCUDD Bylaws		
Review the SCCUDD Organization Structure		
Review the most recent awarded DFC Grant Application		
Review the DFC Grantee Handbook		
Meet the Executive Board		
Meet Coalition Sector Representatives		
Meet the Coalition and Committees		



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Public Health
Prevent. Promote. Protect.
Schuyler County, NY

Orientation Item	Date Completed	Initials
Complete the Engaging the 12 DFC Sectors training https://youtu.be/Xa-NyqFAEig		
Create Epiphany Community Services (ECS) and Reach Accounts		
Complete the Reach Training with ECS		
Review Current Action Plan		
Review Current Budget		
Review Current Logic Models		
Create DFC Me Account		
Create CADCA Account		
Ensure Project Coordinator Prior Approval went through successfully		

Coordinator Name: _____

Signature: _____ Date: _____

Director Name: _____

Signature: _____ Date: _____